TIPS TO REGISTER FOR MULTIPLE OPTIONS AND ONLY PAY ONCE!

You can only add one thing to your IACT "cart" at a time. Here is how to do it so you can add everything you need to your cart and you don't have to make several payments:

Step 1. Add one of your registrations to your cart and click "Invoice me". This will bring you back to your profile....you can then click on "New registration"

	confirm	
Event	2023 IACT Annual Conference 16 Apr 2023 (EDT) - 21 Apr 2023 (EDT) Location: Charleston, SC	
Ticket type	A. 2023 Conference Registration (Member & Applicant) - \$500.00	
Total amount	\$500.00 (USD)	
Payment instructions	Please make your payment with <u>WWW.IACTONLINE.ORG</u>	
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cel	Back Invoice me Pay o	
ration information	Back Invoice me Pay of	
ration information First name	Back Invoice me Pay of Raegan	
ration information First name Last name	Back Invoice me Pay of Back Carter	
ration information First name Last name e-Mail Phone	Back Invoice me Pay or Raegan Carter raegan.carter@sdsheriff.org (858) 285-6125	
ration information First name Last name e-Mail Phone AGENCY	Back Invoice me Pay o Back Raegan Carter <u>raegan.carter@sdsheriff.org</u> (858) 285-6175 San Diego Sheriff's Department Regional Crime Lab	
ration information First name Last name e-Mail Phone AGENCY ADDRESS	Back Invoice me Pay or Back Invoice me Pay or Raegan Carter raegan.carter@sdsheriff.org (858) 285-6175 San Diego Sheriff's Department Regional Crime Lab 5590 Overland Avenue, 0-283	
ration information First name Last name e-Mail Phone AGENCY ADDRESS CITY	Back Invoice me Pay or Raegan Carter raegan.carter@sdsheriff.org (858) 285-6175 San Diego Sheriff's Department Regional Crime Lab 5590 Overland Avenue, O-283 San Diego	
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ration information First name Last name e-Mail Phone AGENCY ADDRESS CITY S/P ZIP CODE	Back Invoice me Pay of Back Raegan Carter raegan.carter@sdsheriff.org (858) 285-6175 San Diego Sheriff's Department Regional Crime Lab 5590 Overland Avenue, O-283 San Diego CA 92123	
ration information First name Last name e-Mail Phone AGENCY ADDRESS CITY S/P ZIP CODE Membership Type	Back Invoice me Pay of Back Raegan Carter raegan.carter@sdsheriff.org (858) 285-6175 San Diego Sheriff's Department Regional Crime Lab 5590 Overland Avenue, O-283 San Diego CA 92123 Regular	

2023 IACT Annual Conference Add to my calendar 🗄

Invoice not paid. To change or cancel registration, contact <u>administrator</u> . View / Pay Invoice						
Event	2023 IACT Annual Conference					
	16 Apr 2023 (EDT) - 21 Apr 2023 (EDT)					
	Location: Charleston, SC					
Ticket type	A. 2023 Conference Registration (Member & Applicant) - \$500.00					
Total amount	\$500.00 (USD)					
Registration form	View / Pay Invoice New registration					
First name	Raegan					
Last name	Carter					
e-Mail	raegan.carter@sdsheriff.org					

Keep doing this to add as many conference registrations/guest tickets/workshop registrations to your account as you'd like, continuing to select "Invoice me":

<u>202</u> Wo	23 IACT rkshops	Post-Conference	Add to my calendar 🌦	
	Review and	confirm		
	Event	2023 IACT Post-Conference Workshops 20 Apr 2023 (EDT) - 21 Apr 2023 (EDT) Location: Charleston, SC		
	Ticket type	W1. 2023 Workshop "Breath Alcohol Standardization" Registration (Member & Applicant) - \$200.00		
	Total amount	\$200.00 (USD)		
	Payment instructions	Please make your payment with <u>WWW.IACTON</u>	LINE.ORG	
Cance	el	Back	Invoice me Pay online	

2023 IACT Post-Conference Workshops

Add to my calendar Ħ

Review and	confirm		
Event	2023 IACT Post-Conference Workshops 20 Apr 2023 (EDT) - 21 Apr 2023 (EDT) Location: Charleston, SC		
Ticket type	W6. 2023 Workshop "Cannabis and Alcohol" Registration (Member & Applicant) - \$100.00		
Total amount	\$100.00 (USD)		
Payment instructions	Please make your payment with <u>WWW.IACTONLINE.ORG</u>		
Cancel	Back Invoice me Pay online		

To pay all of your invoices at once, go to your profile and view your invoices and payments.



You'll see your outstanding balance and each outstanding invoice listed...click "Pay online" to make one payment for those outstanding invoices.

My profile						
Edit profile <u>My directory profile</u> <u>Profile Privacy Email subscriptions</u> <u>A</u> Invoices and payments <u>Donations</u>	<u>Member photo albums</u> <u>My event registrations</u>	Balance due: \$800).00			
Balance due (3 items): \$800 Please make your payment v VISA MARCOR DISCOVER Pay online	D.00 vith <u>WWW.IACTONLINE.ORG</u>					
Search	Records found: 47					
Date	Transaction	Balance due				
01 Feb 2023	<u>Invoice #06058</u> Event registration 2023 IACT Post-Conference Workshops	\$100.00				
01 Feb 2023	Invoice #06057 Event registration 2023 IACT Post-Conference Workshops	\$200.00				
01 Feb 2023	Invoice #06056 Event registration 2023 IACT Annual Conference	\$500.00				